

## Maple PTSA Meeting Minutes

December 11, 2018

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Attendance: Maria Herman, Mason Skeffington, Jen Seminara, Pam Chin, Gina Englund, Bill Eisele, Stephen Dooley, Summer Gallagher, Jenn Gosma, Bridget Ferriss, Erica DeMeerleer, Beth Kelly and Nikki Beall

Meeting start time: 6:35pm

Welcome and Introductions

Principal Update – Mason Skeffington

- Visit from Superintendent Juneau on Thursday 11-11:45
  - Part of her ongoing schools tour;
  - To express any feedback/comments, families can email Mason or admin team;
  - TO DO: Nikki Beall will email blast and Gina Englund to post on Facebook
- Playground update –
  - Currently workers are installing tetherball posts
  - Principal Sanchez will reach out to PTSA for parent email blast if work not completed by the end of this week
  - No update on wood chip plan
- Boundary Update
  - Recent decision by the district: **no changes to your school's boundaries for the 2019-20 school year.**
  - No further update at this time; school admin working with the district about how best to proceed for 2019 school year (another portable; change in class sizes, etc?)
- Maple Admin's Listening and Learning Tour –
  - recent visit to the Chinese Information Service Center (CISC) which supports 19 of our families;
  - more scheduled in the spring;
  - action plan in the works;
  - Main feedback so far relevant for PTSA: greater translation services

March Math Madness - Mason Skeffington

- March 14, Pi day, 5-7PM - Community event for families
- Classroom Games (by grade level, approximately three or four per grade spread out in the cafeteria)
- Parent Education Component (Advanced Learning students, supporting math at home, etc.)
- PTSA involvement:
  - \$50 cap for prizes for two estimation challenges k-2 & 3-5 (example: uno card game); Skeffington to submit to PTSA for reimbursement
  - Supply Pizza Dinner
  - Skeffington to reach out to Agnes Gomez for flyer

Newsletter

- Next newsletter goes out mid January
- Email any submissions to [maplepta@gmail.com](mailto:maplepta@gmail.com)
- Translation efforts a priority – Pam Chin
  - Current practice is Google translator
  - Working on recruitment of native speakers to volunteer their translation skills for the newsletter
  - NEED: Somali translator volunteer
  - Wanting to create a long-term program to retain the translation services

- Looking into other ways to reach out to families like WeChat, which is used by many families at Maple; also SeeSaw app used by several teachers proving to be a well-used platform for communication
  - How can we best use this? Preferred home language captured with online registration: [Maple PTSA Registration Form](#)
  - TO DO: Chin to reach out to FEAT team for support/ideas
- BoxTops – please keep collecting; no check yet to PTSA from last submission per Jen Seminara

#### PTSA Update - Nikki Beall

- Afterschool Coordinator Volunteer Position
  - Nicole Bennett scaling back her role; Tuesdays only starting in January
  - Per Bill Eisele – in order to grow the afterschool program consider hiring a program coordinator for approximately \$25/day, totaling \$3000 for the position (that's 4 days per week, for three 10-week sessions)
  - Job description already written by Seminara - involves collecting Kinders from classrooms, handing out snacks, sign in and sign out at the end of session
  - Discussed recruiting a current staff member/IA for the position; technically IA's contracted till 2:55pm so proposal must be cleared with Principal Sanchez
  - TO DO: Seminara will coordinate with Eisele and Joy Raymond to create job position proposal;
- Afterschool Programs in the works – Eisele
  - Cooking class – Maridith Pollenate, IA, to do a 10-session program
  - Wushu, choreographed martial arts, is \$25/class but instructor is willing to offer scholarships
  - Spanish class – Miss Bianca, IA, to lead; 4-5<sup>th</sup> working with k-3<sup>rd</sup>; games and activities

#### Fundraising - Jenn Gosma

- Tis the Season Giving Campaign
  - \$5000 so far
  - TO DO: Beall and Englund: another email blast and FB post
  - Money collected in the same level as last year at this time
- Bingo night: January 25<sup>th</sup>
  - Community engagement event; Doors open at 6pm; 1.5-hour event;
  - 8 games of bingo;
  - Eisele to transport pizzas; Chris Englund with sound system; Agnes Gomez for flyers
  - Summer Gallagher and Erica DeMeerleer volunteered to help
  - bake sale for 3<sup>th</sup> and 4<sup>th</sup> graders; all proceeds for Camp Seymour; student council mtg tomorrow
  - Some procurement involved...i.e. Lillian for books, board games from Tyler Hill, DeMeerleer to donate a couple of lego sets
  - DeMeerleer to have PTSA booth; gear sales?

#### Treasurer Report - Jen Seminara

- Handout circulated– Most of \$ goes to staff, about 50%, 30% for PTSA programs and 15% operating costs
- Teacher Grant Update – Sara Kwan getting her training covered other means so that's still available
- Approved: vote designating Joy Raymond co-signer on Maple PTSA account/checks

#### Membership Update - Erica DeMeerleer

- Membership list “cleaned up” and now email addresses automatically transfer to gmail from registration form; now capturing home language on registration form
- TO DO: Bingo night outreach with PTSA table

#### Maple Ground Update - Stephen Dooley

- Initial (playground) grant from Peter Smith officially closed; buddy benches arrive next week but not sure when installed due to Design Grant in the works

- Design Grant –
  - phase1 construction plan needs to be voted on via community meeting
  - 1<sup>st</sup> community meeting on Bingo Night
    - Tables with map of Maple and playground equipment/features
    - REWA invited and intends to invite CISC
    - translators and design team on site
    - time on the mic for explanation and invitation to visit tables
- Other: Per Gretchen Decker with the district – 2 handicapped ramps to be installed; one in main playground space and the second in the kindergarten playground

#### Miscellaneous

- Maple Pride Update - Bill Eisele and Stephen Dooley – no update at this time
- School Supply Campaign – parent Bao Ng is spearheading this effort; has assembled a team of volunteers; is communicating with other school PTSA's who do this already; has a timeline; more to come...

Meeting adjourned at 8pm

Next PTSA Meeting: January 8, staff lounge at 6:30pm

Prepared by Nikki Beall

\*Meeting Minutes electronically approved 12/14/18